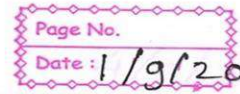


MEETING MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) 2021-2022



Notice 1



All the IQAC members are informed to attend a general meeting of IQAC on 4th September 2021, 11:30 am in IQAC office.

Agenda of the meeting:

- 1) A&AN Completion of 2020-21.
- 2) Preparation of Road Safety Proposal.
- 3) Publication of Annual Magazine 'Shabdshilp'.
- 4) Organisation of workshops and seminars.
- 5) Preparation of Academic Calender.
- 6) Commencement of certificate courses.
- 7) A review of SSR documentation.

IQAC-Co-ordinator

Principal
Mahatma Gandhi Arts,
Science & Late
N. P. Commerce College,
Armori, Dist - Gadchiroli

Date: 1/9/2021

Place: Armori

IQAC members:

- 1) Shri. R. W. Wanmali -
- 2) Shri. D. W. Wanmali -
- 3) Shri. M. G. Tagade -
- 4) Prof. Vaibhav Padole -
- 5) Prof. Prayadarshan Ganvir -
- 6) Dr. C. D. Mungmode -

Notice

- 7) Dr. Satish Kola - S.K.
- 8) Prof. Sneha Mohurle - S.M.
- 9) Dr. Naresh Bansode - N.B.
- 10) Dr. Jayesh Papadkar - J.P.
- 11) Shri. P.N. Ganvir - P.G.
- 12) Shri. Pramod Borkar - P.B.
- 13) ~~Shri~~ Ku. Brajraj Gadpayale - B.G.

Secretary

Date: / /

Members

- 1) Dr. A. W. ...
- 2) Dr. ...
- 3) Dr. ...
- 4) Dr. ...
- 5) Dr. ...
- 6) Dr. ...

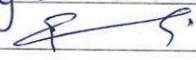

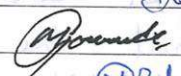
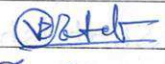


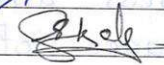
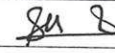

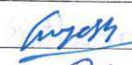



Meeting 1

Minutes of the meeting of IQAC held on 4th September 2021, 11.30 am in IQAC office.

Agenda of the meeting:

- 1) A&AR completion of 2020-21
- 2) Preparation of Road Safety proposal.
- 3) Publication of Annual Magazine 'Shabdshilp'.
- 4) Organisation of workshops and seminars.
- 5) Preparation of Academic Calendar.
- 6) Commencement of certificate Courses.
- 7) A review of SSR documentation.

Members present in the meeting:

- 1) Shri. R.W. Wanmali - 
- 2) Shri. D.W. Wanmali - 
- 3) Shri. M. G. Tagade - 
- 4) Prof. Vaibhav Padole - 
- 5) Prof. Priyadarshan Ganvir - 
- 6) Dr. C.D. Mungmode - 
- 7) Dr. Satish Kola - 
- 8) Prof. Sneha Mohurle - 
- 9) Dr. Naresh Bansod - 
- 10) Dr. Jayesh Papadkar - 
- 11) Shri. P.N. Ganvir - 
- 12) Shri. Pramod Borkar - 
- 13) Ku. Brajraj Gadpayale - 

Following points were discussed as per given agenda and the resolutions were


passed.

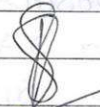
- 1) AQAR 2020-21 is ready and IQAC members discussed about its submission. IQAC co-ordinator asked all criterion coordinators to take some time for reading AQAR once again so that the AQAR would be flawless. All IQAC members agreed.
- 2) Principal Dr. L.H. Khalsa informed IQAC co-ordinator and Road Safety Committee Head Prof. Nimesh Meshram to prepare Road Safety Proposal to send to RTO office Gadchiroli for Central Government's award.
- 3) Editor and IQAC coordinator Prof. Nimesh Meshram told IQAC that the award winning Annual Magazine 'Shabdshilp 2021' is on the way of publication. The printing work of Shabdshilp is in progress and IQAC felt satisfaction on the performance of Editorial Board of 'Shabdshilp'.
- 4) Principal Dr. L.H. Khalsa motivated IQAC to encourage the faculties to organise workshops and seminars for the benefit of students and the staff and IQAC approved it.
- 5) As the Academic session of Gondwana University Gadchiroli has started from 30/08/2021, it is essential to prepare academic calendar of 2021-22.

IQAC special meeting will be called up to prepare an academic calendar of 2021-22.

6) Some certificate courses have been already started and Principal Dr. Lalsingh Khalsa need fully expected to commence these remaining certificate courses immediately.

7) It is necessary to start SSR documentation work right from today. As per new SOP guidelines the documentation work of self study Report is quite tedious and hence IQAC co-ordinator expected to start SSR work as early as possible and IQAC approved this.


IQAC-Co-ordinator


Principal
Mahatma Gandhi Arts,
Science & Late
N. P. Commerce College,
Armori, Dist - Gadchiroli

Date: 4/9/2021

Place: Armori

Dated on: 10.10.2021

ACTION TAKEN REPORT

On the decisions of IQAC meeting held on 4th Sept. 2021.

To implement the decisions of the above mentioned meeting of IQAC, the following actions were taken.

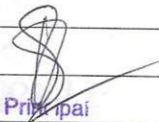
Sr no.	Decisions	Actions taken
1.	AQAR -2020-21 completion	AQAR 2020-21 has been completed in August 2021.
2.	Preparation of Road Safety proposal	Road safety Committee prepared proposal and sent to the RTO office Gadchiroli.
3.	Annual Magazine 'Shabdshilp' publication	'Shabdshilp' annual magazine of college published in the 2 nd week of September 2021.
4.	Organisation of seminars workshops and conferences.	Adhering to the Academic Calender some offline and some online workshops and seminars for the general benefit of the students.

5. Preparation of Academic - Gondwana University Gadchiroli's Academic session started from 30th August 2021 and likewise session 2021-22's academic calendar was prepared by IQAC.
6. Commencement of Certificate Courses. → All the certificate courses run by the various college departments have been started and the students got admitted in these certificate courses.
- A review of SSR Documentation - SSR work has been already started. IQAC members started filling data templates and likewise documentation scanning and uploading on website of college is started.

This report is to be presented in the next IQAC meeting for its approval and feedback.



IQAC-Co-ordinator



Principal
Mahatma Gandhi Arts,
Science & Late
N. P. Commerce College,
Amori, Dist - Gadchiroli

Dated on: 10.10.2021

All the IQAC members are hereby informed to attend an IQAC meeting on dated 21st Oct. 2021, 11:00 am in IQAC Office.

Agenda of the meeting:

- 1) Putting AQAR in CDC meeting.
- 2) Diksharambh - An Induction Programme
- 3) Organisation of Clean India Campaign.
- 4) Organisation of academic workshops and seminars.



IQAC-Co-ordinator



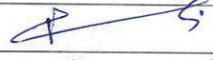





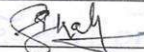
Principal

Mahatma Gandhi Arts,
Science & Late
N. P. Commerce College,
Armori, Dist - Gadchiroli

Date: 17/10/2021

Place: Armori.

IQAC Members:

- 1) Shri. R. W. Wanmali - 
- 2) Shri. D. W. Wanmali - 
- 3) Shri. M. G. Tagade - 
- 4) Prof. Vaibhaw Padole - 
- 5) Prof. Priyadarshan Ganvir - 
- 6) Dr. C. D. Mungmode - 
- 7) Dr. Satish Kola - 

Notice 2

- 8) Prof. Sneha Mohurle - SA
- 9) Dr. Naresh Bansode - NS
- 10) Dr. Jayesh Papadkar - PMS
- 11) Shri. P.N. Ganvir - PMS
- 12) Shri. Pramod Borkar - B
- 13) Ku. Brajal Gadpayale - B

Amnori Dist - District
M.T. ...
Society & ...
Kharadi, ...

17/10/2021

Date: 17/10/2021
Place: Amnori

JCAC Members

- 1) Shri. R. D. ...
- 2) Shri. D. D. ...
- 3) Shri. M. P. ...
- 4) Prof. ...
- 5) Prof. ...
- 6) ...
- 7) ...

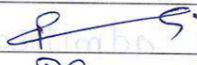


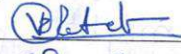


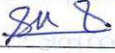





Meeting 2

Minutes of the meeting of IQAC held on 21st October 2021, 11.00 am in IQAC office.

Agenda of the meeting:

- 1) Putting AQAR in CDC Meeting.
- 2) To organise 'Diksharambh' an Induction Programme.
- 3) Organisation of Clean India Campaign.
- 4) Organisation of some workshops and academic seminars.

IQAC members present in the meeting:

- 1) Shri. R.W. Klamali - 
- 2) Shri. D.W. Klamali - 
- 3) Shri. M.G. Tagade - 
- 4) Prof. Vaibhav Padole - 
- 5) Prof. Priyadarshan Ganvir - 
- 6) Dr. C.D. Mungmode - 
- 7) Dr. Satish Kola - 
- 8) Prof. Sneha Mohurle - 
- 9) Dr. Naresh Bansod - 
- 10) Dr. Jayesh Papadkar - 
- 11) Shri. P.N. Ganvir - 
- 12) Shri. Pramod Borkar - 
- 13) Ku. Brajal Gadpayale - 

Following points according to given agenda were discussed and the resolutions were

passed in the meeting.

1) Our College Development Committee (CDC) is enthusiastic, active and participative. CDC always takes keen interest in development activities. As CDC knows AQAR is an important report for NAAC, CDC read AQAR carefully and suggest some new things to include and then AQAR is passed. Every year AQAR is placed before CDC for its approval and hence it was decided to put AQAR for approval in CDC meeting.

2) As per the guidelines of UGC, IQAC discussed to organise 'Deeksharambh - an Induction Programme' for newly admitted students. IQAC members suggested to organise facultywise induction programme on separate dates so that all newly admitted students might get benefit from this. IQAC members suggested that the faculty heads to be appointed to organise the Induction programme and IQAC wished to enhance the quality of this programme.

3) Based on the principles of Rashtasant Tukadoji Maharaj who preached the importance of cleanliness in his discourses, the college adapted Clean India Campaign as a routine activity. This award winning activity of college include cleanliness inside and outside the campus and inculcate among students the virtues like work culture,

self reliance, social commitment and hence Principal Dr. L.H. Khalsa suggested IQAC to prepare a good plan of Clean India Campaign and this activity should be handed over to NSS Unit. IQAC approved it.

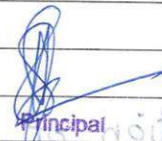
- 4) College encourages students extra-curricular activities and in this regard seminars, conferences and workshops play a very important role. For the academic development of the students, it was discussed to organise online or offline subject related workshops or seminars. IQAC members expected that some employment guidance and competitive examination based workshops also to be organised.



IQAC-Co-ordinator

Date: 21/10/2021

Place: Axmori



Principal
Mahatma Gandhi Arts,
Science & Late
N. P. Commerce College,
Armori, Dist. Gadchiroli

ACTION TAKEN REPORT

On the decisions of the IQAC meeting held on 21st October 2021.

To implement the decisions of the above mentioned meeting of IQAC, the following actions were taken.

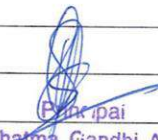
S.No.	Decisions	Actions taken
1.	Putting AQAR -2020-21 in CDC meeting	After completion of AQAR of 2020-21, the same was placed before a CDC Meeting for its approval and after discussions it was got approved.
2.	Organisation of 'Diksharambh - an Induction Programme' for all faculties	'Diksharambh' - an Induction Programme for the students of Arts faculty, Commerce faculty and Science faculty organised in the third week of October 2021. It was a programme specially designed for the newly admitted students of each faculty. Facultywise Induction Programmes were organised on three different dates.

- | | |
|--|--|
| 3. Organisation of Clean India Campaign | Full college was involved in Clean India Campaign. All the departments had implemented Clean India Campaign in and outside the campus in Oct and Nov. 2021. |
| 4. Organisation of workshops and seminars. | Workshops / seminars organised were 1) Anticorruption workshop (Oct. 2021), 2) Herbal Medicine Workshop Workshop 2 nd week Nov. 2021) 3) A workshop on Employment Guidance '3 rd week of Nov. 21. etc. |

This report is to be presented in the next IQAC meeting for its approval and feedback.

MR

IQAC-Co-ordinator


P. Paripai
Mahatma Gandhi Arts,
Science & Late
N. P. Commerce College,
Armor, Dist - Gadchiroli

On Dated 28th November 2021.

Notice 3


This is to kindly inform that all the IQAC members should attend a general meeting of IQAC on 2nd December 2021, 11.30 am in IQAC office.

Agenda of the meeting:

- 1) PBR surveys planning
- 2) Field visits of all departments
- 3) Orientation classes for all programmes by Knowledge Resource Centre.
- 4) University level Basketball Tournament.
- 5) Submission of SAR of 2020-21.
- 6) Preparation of AISHE report & submission.
- 7) IQA submission in the month of December.



IQAC-Co-ordinator

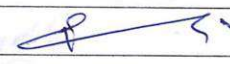


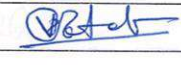


Principal
Mahatma Gandhi Arts,
Science & Late
N. P. Commerce College,
Armori, Dist - Gadchiroli

Date: 2/12/2021

Place: Armori.

IQAC Members:

- 1) Shri. R. W. Wanmali - 
- 2) Shri. D. W. Wanmali - 
- 3) Shri. M. G. Tagade - 
- 4) Prof. Vaibhaw Padole - 

Letter 3

- 5) Prof. Priyadarshan Ganvir - Supran
- 6) Dr. C.D. Mungmode - Ch.
- 7) Dr. Satish Kela - Sh. S.
- 8) Prof. Sneha Mohurle - Sh. S.
- 9) Dr. Nazesh Bansod - NS
- 10) Dr. Jayesh Papadkar - Sh. S.
- 11) Shri. P.N. Ganvir - Sh. S.
- 12) Shri. Pramod Borke - B.
- 13) Ku. Brajraj Gadpayal - Bh.

(1)

Page No. _____

Date: 12/12/2021
Place: Amravati

Dr. C. D. Mungmode

- 1) Shri. P. N. Ganvir
- 2) Shri. M. D. Borke
- 3) Shri. M. D. Borke
- 4) Prof. P. N. Ganvir

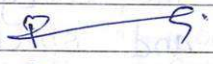

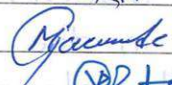
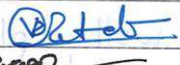



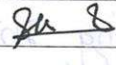


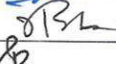

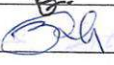
Meeting-3

Minutes of the IQAC meeting which was held on 8th December 2021, 11:00 am in IQAC office.

Agenda of the meeting:

- 1) PBR Survey Planning a review
- 2) Field visits of all departments.
- 3) Orientation classes for students by Knowledge Resource Centre (Library)
- 4) To organise university level basketball tournament.
- 5) Submission of AQAR of 2020-21.
- 6) Preparation and submission of AISHE report.
- 7) IQA submission in the month of December.

Members present in the meeting:

- 1) Shri. R.W. Wanmali - 
- 2) Shri. D.W. Wanmali - 
- 3) Shri. M.G. Tagade - 
- 4) Prof. Vaibhav Padole - 
- 5) Prof. Priyadarshan Ganvir - 
- 6) Dr. C.D. Mungmode - 
- 7) Dr. S.D. Satish Kola - 
- 8) Prof. Sheba Mohule - 
- 9) Dr. Naresh Bansod - 
- 10) Dr. Jayesh Papadkar - 
- 11) Shri. P.N. Ganvir - 
- 12) Shri. Pramod Borkar - 
- 13) Ku. Brajal Gadpayale - 

Following points were discussed and the resolutions were passed in the meeting.


- 1) As per Academic Calendar a review of PBR survey was taken. PBR surveys were conducted in the last month but some departments have not conducted such surveys. Principal Dr. L.H. Khalsa informed that it is necessary to conduct survey from remaining departments.
- 2) IQAC discussed about the field visits to be done by various departments and the Principal assured all to give financial assistance if needed to organise such field visits.
- 3) Newly admitted students are unaware of the facilities provided by the college Knowledge Resource Centre (library) and specially for them as well as to acquaint college students with the new Delnet and MOPAC services in the library, KRC of college wish to conduct a well planned oriented programme and IQAC sanctioned it.
- 4) IQAC welcomed Gondwana University Gadchiroli's proposal of conducting Inter-collegiate Basketball Tournament in college. IQAC chairman Principal Dr. Lalsingh Khalsa informed IQAC to prepare a planning of this tournament.
- 5) After putting AQAR 2020-21, in CDC meeting, it

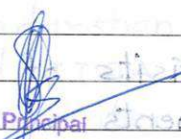
ACTION TAKEN REPORT

5 was decided to send AQAR 2020-21 to NAAC in the 2nd week of December.

6) AISHE Portal is started from 1st December. Principal Dr. L.H. Khalsa suggested IQAC to give AISHE report preparation and submission charge to Shri Prashant Dadmal and IQAC passed this proposal.

7) The initial stage of SSR submission is IQA submission and so Dr. L.H. Khalsa told IQAC coordinator Prof. Nimesh Meshram to submit IQA in the last week of December 2021.


IQAC-Co-ordinator


Principal
Mahatma Gandhi Arts,
Science & Late
N. P. Commerce College,
Armori, Dist - Gadchiroli

Date: 8/12/2021

Place: Armori

ACTION TAKEN REPORT


On the decisions of IQAC meeting held on 8th December 2021


To implement the decisions of the above mentioned meeting of IQAC, the following actions were taken.

Sr no.	Decisions	Actions taken
1.	A review of PBR surveys.	Under PBR, all departments conducted surveys at adopted village Bardi Waghala.
2.	Field visits of all departments	All departments made field visits and prepared reports of their visit and submitted to IQAC.
3.	Orientation Classes by KRC (Library)	Library / Knowledge Resource Centre conducted orientation classes for all college students in December 2021.
4.	Organisation of Inter-Collegiate Basketball Tournament.	Games and Sports and Physical Education Department of college conducted successful Inter-collegiate Basketball Tournament in the last week of December 2021.

5.	Submission of AQAR of 2020-21	AQAR of 2020-21 was submitted to NAAC on 11th Dec. 2021.
6.	Preparation and submission of AISHE Report	AISHE Report was prepared and submitted to AISHE in the second week of December 2021.
7.	IIQA submission	As the initial stage of SSR submission is IIQA and so IQAC co-ordinator alongwith IQAC member Prof. Priyadarshan Ganvir submitted IIQA to NAAC on 21st December and it was approved by NAAC on 3rd January 2022.

This report is to be presented in the next IQAC meeting for approval and feedback.


IQAC-Co-ordinator


Principal
Mahatma Gandhi Arts,
Science & Late
N. P. Commerce College,
Armori, Dist - Gadchiroli

Dated on : 5th January 2022.

All the IQAC members are informed to attend a general meeting of IQAC on dated 12th January 2022, 11.30 am in IQAC office.

Agenda of the meeting

- 1) To organise Degree Distribution Ceremony.
- 2) Strategic plan for completion and documentation of SSR
- 3) Preparing SWOC analysis by IQAC and approval.
- 4) Technical issues confronting while submitting SSR on NAAC portal.




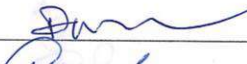


IQAC-Co-ordinator



Principal
Mahatma Gandhi Arts,
Science & Late
N. P. Commerce College,
Armori, Dist - Gadchiroli

Date: 8th January 2022.
Place: Armori

IQAC Members :

- 1) Shri. R. W. Wanmali - 
- 2) Shri. D. W. Wanmali - 
- 3) Shri. M. G. Tagade - 
- 4) Prof. Vaibhav Padole - 

- 5) Prof. Priyadarshan Ganvir - ~~_____~~
- 6) Dr. C.D. Mungmode - ~~_____~~
- 7) Dr. Satish Kola - ~~_____~~
- 8) Prof. Sneha Mohurle - ~~_____~~
- 9) Dr. Naresh Bansod - ~~_____~~
- 10) Dr. Jayesh Papadkar - ~~_____~~
- 11) Shri. P.N. Ganvir - ~~_____~~
- 12) Shri. Pramod Borkar - ~~_____~~
- 13) Ku. Brajal Gadpayle - ~~_____~~




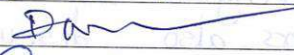
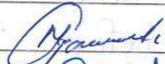




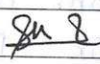


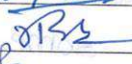


Meeting 4

Minutes of the IQAC meeting which was held on 12th Jan 2022, 11.30 am in IQAC office.

Agenda of the meeting:

- 1) To organise Degree Distribution ceremony.
- 2) Strategic plan for completion and documentation of SSR
- 3) Preparation of SWOC analysis by IQAC and its approval.
- 4) Technical issues confronting while submitting SSR on NAAC portal.

Members present in the meeting:


- 1) Shri. R.W. Wanmali - 
- 2) Shri. D. W. Wanmali - 
- 3) Shri. M.G. Tagade - 
- 4) Prof. Vaibhav Padde - 
- 5) Prof. Priyadarshan Ganvir - 
- 6) Dr. C.D. Mungmode - 
- 7) Dr. Satish Kola - 
- 8) Prof. Sneha Mohurle - 
- 9) Dr. Naresh Bansod - 
- 10) Dr. Jayesh Papadkar - 
- 11) Shri. P.N. Ganvir - 
- 12) Shri. Pramod Borkar - 
- 13) Ku. Brajraj Gadpayale - 


Following points were discussed and the resolutions were passed.

- 1) Principal Dr. Lalsingh Khalsa suggested to organise Degree Distribution Ceremony as per the guidelines of Gondwana University Gadchiroli. Due to Covid-19 pandemic, it was decided to organise this event on a small and symbolic level.
- 2) IQAC co-ordinator said that the actual SSR managing on NAAC portal has been started and assured by all criterion coordinators that the SSR will be managed to complete within 45 days.
- 3) As a part of first section of SSR, IQAC coordinator Prof. N.N. Meshram asked all criterion coordinators the strengths and weaknesses of our institution. IQAC members also discussed about the opportunities and the challenges before the institution.
- 4) IQAC members opened the Quality Indicator framework part of SSR and came across some new formats in their criterion. Principal Dr. L.H. Khalsa and IQAC co-ordinator Prof. N.N. Meshram pointed out that NAAC has considered our college applying from PG affiliated college and therefore some matrices and some formats in some criteria are changed. The Principal encouraged IQAC members not to worry and facing such technical issues while managing SSR is usual. Despite this, all

ACTION TAKEN REPORT

IQAC members assured to complete and submit SSR within 45 days from IIA approval date.


IQAC Co-ordinator


Principal
Mahatma Gandhi Arts,
Science & Late
N. P. Commerce College,
Armori, Dist - Gadchiroli

Date: 12/1/2022	Actions	Decisions
Place: Armori		
	<p>1. To organize Degree and Distribution Ceremony in the second week of Jan. 22. The Covid-19 pandemic guidelines were organized.</p>	
	<p>2. Mapping SSR is in progress. Criteria coordinator fully devoted to SSR work trying their best and expected date of submission is considered to be 15th February 2022.</p>	<p>5. Documentation and completion of SSR</p>
	<p>3. All the IQAC members contributed in strategies, Weakness, Opportunities, Challenges analysis SWOC and subsequently SWOC Analysis by IQAC</p>	<p>3. SWOC Analysis by IQAC</p>

ACTION TAKEN REPORT

On the decisions of IQAC meeting held on 12th January 2022.

To implement the decisions of the above mentioned meeting of IQAC, the following actions were taken.

Sr. No.	Decisions	Actions taken
1.	To organise Degree Distribution Ceremony	→ Degree Distribution ceremony, adhering to the Covid -19 pandemic guidelines was organised in the second week of Jan. 22.
2.	Documentation and completion of SSR	→ Managing SSR is in progress. Criterion coordinators fully devoted to SSR work, trying their best and expected date of SSR submission is considered to be 14 th February 2022.
3.	SWOC Analysis by IQAC	→ All the IQAC members contributed in Strengths, Weaknesses, Opportunities, Challenges analysis (swoc) and subsequently swoc

	was prepared and considered to be finalized.
4. Technical issues confronting while managing SSR on NAAC Portal	→ During IQA and SSR work technical issues were raised and IQAC reported them on NAAC HEI portal and got responses from NAAC and thus satisfied.

This Action Taken Report is to be presented in the next IQAC meeting for its approval and feedback.



IQAC-Co-ordinator



Principal
Mahatma Gandhi Arts,
Science & Late
N. P. Commerce College,
Armori, Dist - Gadchiroli

Dated on : 31st January 2022